

Tender 22/009 -Digital Systems Review & Procurement of Digital Technology Stack	
Tender Clarification	Tender Response
Make specific recommendations on software acquisitions for each NTO as well as an implementation plan of how the software can be procured in a high-value, least-cost method. How much will the consultant be expected to be involved in the negotiation with platform providers?	The Consultant will be only recommending and will be in an advisory role. The negotiation will be done by the SPTO team. Consultant will provide guidance and provide details to the SPTO team. We will work on the strategies and roadmap provided by the Consultant
Are there budget expectations that can be shared for this project?	Budget range is NZD\$ 200k- 300k
Can you confirm if this is required for remote consultants?	The assignment is intended to be carried out remotely. Where travel is required, the arrangements will be discussed with SPTO and agreed separately. If the Consultant is Fiji based, the duty station will be in Suva, and on a flexible schedule.
Is it expected that the training modules include “how-to” instructions for each platform within the Digital Technology Stack? Or is the training to be focused on processes, strategies and best-practices regarding the overall topic?	Training to be focused on processes, strategies and best-practices
Regarding: Consultant – Digital Systems Review & Procurement of Digital Technology Stack - 6. <i>Collect all of the results from the SPTO and NTOs to identify where there are gaps and perform a training gap analysis on training developed previously and identify any training that must be developed. If there are gaps that exist, the vendor should work with the Contractor assigned to develop training within Output 1.1 to develop the training. The Contractor awarded for this specific project will not be responsible for training development.</i>	The training will be covered under Activity 1.2 – Customised training and skill development or the free training available for the specific software.
Our concern is that these platforms are updated frequently and so any how-to documentation that SPTO creates will require significant resourcing in order to keep up-to-date. Many of these platforms will however provide free training courses that may be more appropriate than SPTO creating their own	Correct
For example, “ <i>How to add new tracked keywords in SEMRush</i> ” (instructional how-to, is likely to become out of date as the platform is updated over time) vs “ <i>Why tracking keywords is important & some common best practices including keyword ‘tagging’ and ‘mapping’</i> ” (higher level strategy & best practice based, likely to retain relevance as platforms evolve. This also retains relevance for learners that aren't using the specific platform included in the Digital Technology Stack	Correct. The training should be focused on theory and strategies rather than platform-specific.